



Republic of the Philippines
Department of Education
REGION IV - A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

13 March 2025

DIVISION MEMORANDUM
No. 183 s. 2025

FILING OF INCOME TAX RETURN

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Relative to the filing of **Annual Income Tax** the attached list of personnel is advised to file **BIR Form No. 1700** on or before **April 15, 2025**.
2. This return shall be filed by every resident citizen deriving compensation income from all sources, or resident alien and non-resident citizen with respect to compensation income from within the Philippines. Corresponding penalty for the non-filing of this return shall be borne by the personnel stated on the attached list with two employers for CY 2024.
3. For any concerns/questions, kindly coordinate with **Ms. Charlene R. Rago** of the Accounting Office for further clarifications.
4. Immediate dissemination and strict compliance of this Memorandum are desired.


CELEDONIO B. BALDERAS, JR.
Schools Division Superintendent

Encl.: As stated
Reference: BIR Form No. 1700
To be indicated in the Perpetual Index
under the following subjects:

FILING OF INCOME TAX

Accounting Unit- filing of income tax
ACC42L2K-001034 /March 13, 2025

LIST OF PERSONNEL

No.	NAME	SCHOOL/OFFICE
1	ABADILLA, AINA TRISHA	FROILAN E. LOPEZ ES
2	AGUIRRE, ADRIAN	SDO
3	ALONER, JENA	BANHS
4	ARCETA, MARIEL	MAYUWI CS
5	AUSTRIAL, JOHN KENNETH	BUSAL IS
6	BANAGAN, SYRELLE D.	SHS-ALS-BANHS
7	BARAO, MIA KATRINE	VALENCIA ES
8	BEBIDA, IVY CHREZELL	LAWIGUE ES
9	CAAGBAY, APRIL MAE	EAST PALALE ES
10	CAAGBAY, DEXTER A.	WEST PALALE NATIONAL HIGH SCHOOL
11	CABALSA, JENNY ROSE	KATIGAN-ALUPAY ES
12	CABILE, YARA ANESA	VALENCIA ES
13	CABUYAO, SHERYL	EAST PALALE ES
14	CADAÑO, RENALYN	WEST PALALE NATIONAL HIGH SCHOOL
15	CALUPIG, CARLA JOY	KATIGAN-ALUPAY ES
16	CANO, JUDY ANN	TWCS III
17	CARILLO, TRISHA MONICA	DAPDAP IS
18	CATCHUELA, JEDI DIAH	SDO
19	COLLANTES, KARLA MAE	POTOL ES
20	COMIA, MARIEL	MALAO-A/CALANTAS ES
21	CUARTEROS, MARIA LORENA	LAKAWAN ES
22	DAYAPAN, KRIZIA FAYE C.	SDO
23	DELMO, MARY GRACE	KALUMPANG ES
24	DIVINAGRACIA, OLIVE	SDO
25	DURANTE, MAICA	MALAO-A/CALANTAS ES
26	ESTOLE, ANGELIQUE JOY	SDO
27	FANG, DICKY SAM BOY	SDO
28	GAELO, MICHELLE	EAST PALALE ES
29	GALAPATI, ELKA CASANDRA	DOMOIT ES
30	GALAPATI, HONEY MAE	EUGENIO FRANCIA
31	GARCIA, CHRISTIAN GIL	POTOL ES
32	GATILA, EDEN G.	IPILAN-ALITAO ES
33	HERRERA, ELOISSA JOY P.	SDO
34	JARDINIANO, PAMELA JOYCE	TECS
35	LLAMES, JESTONI	LPIHS
36	LUBIANO, EXEQUIEL	BUSAL IS
37	MILLAR, CARA KAYE	ALSAM IS
38	MORENO, NEREISH	WEST PALALE NATIONAL HIGH SCHOOL
39	NANEZ, FELIZA	TWCS I
40	NANEZ, LYKA R.	EUGENIO FRANCIA IS

No.	NAME	SCHOOL/OFFICE
41	OABEL, JOHN RENYL	TALOLONG IS
42	OLIVA, JOHN MICHAEL	MATE IS
43	ORNEDO, JEROME	KATIGAN-ALUPAY ES
44	PABELLANO, EUNICE FAYE	MALAO-A/CALANTAS ES
45	PADERES, MARIELLE	PANDAKAKE IS
46	PALMERO, EJ FHIEL	MALAO-A/CALANTAS ES
47	PEREZ, HERBERT D.	SDO
48	PERPINAN, JULIE ANN	ALSAM IS
49	PREDILLA, CHERRY VHELLE ESCUDERO	WEST PALALE NATIONAL HIGH SCHOOL
50	QUINTO, ABIGAIL	TALOLONG IS
51	RABUEL, LIRIO P.	ILASAN IS
52	RADA, ANGELICA A.	MATE IS
53	RADA, RHEA DARLEEN G.	SDO
54	RANUDA, ZAIRENE CLAIRE	EUGENIO FRANCIA IS
55	REMOLONA, AIRA MIGUELLE	BUSAL IS
56	REYES, JUDY ANNE	WEST PALALE ES
57	REYES, SHINA	WEST PALALE NATIONAL HIGH SCHOOL
58	ROSALDO, KENNETH	EAST PALALE ES
59	ROZOL, MARIZ M.	ILASAN IS
60	SAAVEDRA, VIVIAN	TAYABAS CITY NHS
61	SANTOS, MICAH ELLA	MALAO-A/CALANTAS ES
62	VILLADIEGO, BLENDA-LYN J	SDO
63	VILLANUEVA, ALEAH SUZANNE	WEST PALALE NATIONAL HIGH SCHOOL